



Binghamton City School District

Christopher Columbus School
164 Hawley Street
PO Box 2126
Binghamton, NY 13902-2126
(607) 762-8100
Fax: (607) 762-8112

BENEFITS ELECTION FORM FOR CSEA NON-TEACHING UNIT

12 month employees under the CSEA non-teaching unit contract, who carry Health Insurance through BCSD, have the option to choose to have deductions for your health benefits taken from either 21 paychecks or 26 paychecks. ***If you do not carry health benefits through BCSD or do not wish to make a change, you do not need to return this form.***

If you do not return this form, your deductions will continue to be taken out in whatever manner they are currently being deducted.

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If you choose to change your current deductions, please mark the line below, sign and return this form to the Personnel Office, **no later than June 1, 2020. The completed form can be sent through school mail to Cindy O’Shea – Personnel or scanned and emailed to [osheac@binghamtonschools.org](mailto:osheac@binghamtonschools.org).**

\_\_\_\_\_ I am a 12 month employee. Please take my deductions for health benefits from 26 Pay checks for the 2020-2021 school year forward.

\_\_\_\_\_ I am a 12 month employee. Please take my deductions for health benefits from 21 Pay checks for the 2020-2021 school year forward.

Printed Name: \_\_\_\_\_

Building: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_