



# Binghamton City School District

Christopher Columbus School  
164 Hawley Street  
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Binghamton, NY 13902-2126  
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## Cleaner- Job Description

**Distinguishing Features of the Class:** This work involves the responsibility for the performance of routine cleaning duties in public and municipal buildings and facilities. On occasion, the incumbent may perform minor maintenance tasks or assist skilled employees in the repair and maintenance of building equipment and furniture. The work is generally performed in accordance with prescribed schedules and procedures under the general supervision of a higher level maintenance supervisor or under special circumstances of an agency administrator. Does related work as required.

### Typical Work Activities:

- Performs a variety of building maintenance and cleaning work such as sweeping and mopping floors, waxing and buffing floors, vacuuming rugs, dusting furniture, washing walls and windows and cleaning elevators and stairwells;
- Performs specialized cleaning tasks varying with the agency needs;
- Replenishes toilet supplies such as tissue and soap;
- Empties wastebasket and collects and disposes of trash;
- Clear snow and ice and sand and salts sidewalks;
- Performs a variety of odd jobs such as delivering messages, calling trades persons to repair equipment, erecting directional barriers and related unskilled tasks.

### Full Performance Knowledge, Skills, Abilities & Personal Characteristics:

Working knowledge of cleaning techniques, equipment and supplies used in the cleaning and maintenance of buildings, furniture and facilities; ability to get along well with others; ability to follow simple oral and written directions; thoroughness; physical condition commensurate with the demands of the position.

**Minimum Qualifications:** None

Amended: April 18, 1990

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